

From: San Mateo County Community College District  
3401 CSM Drive  
San Mateo CA 94402

To: \_\_\_\_\_

We hereby certify that all of the goods included on the order listed above, which will be purchased from you, will not be used in a County where the state sales tax is 9.75%.

\_\_\_\_\_ but is for use in the San Mateo County where the state sale tax is 9.25%  
\_\_\_\_\_

You are hereby directed to deliver all such goods to the following: (check one)

\_\_\_\_\_ freight consolidator, freight forwarder, or transportation agency

\_\_\_\_\_ manufacture: \_\_\_\_\_

installer who will merely receive shipment

\_\_\_\_\_ other: \_\_\_\_\_

before the transportation of those goods to their place of ultimate use, The company named above is requesting sales tax exempt status at the ship to location and takes responsibility for paying any applicable use tax at the location of ultimate use.

\_\_\_\_\_ sales/use tax exempt status from \_\_\_\_\_ and will pay all applicable use tax directly to the State of \_\_\_\_\_

sales/use tax at the rate applicable at the destination listed above. The tax rate requested is 9.25% \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Name Raymond Chow

\_\_\_\_\_  
Controller  
Title

\_\_\_\_\_  
Date

California State Board of Equalization Regulation 1823.4, Place of Delivery of Tangible Personal Property Generally.